

(Senior) Internship Officer

Company:

Hotel Management School Maastricht

Location:

Netherlands / Maastricht

Discipline:

Employment Type:

Permanent Full-time

Posted:

2020-05-20

Contact Person:

If you wish to apply for this position, please specify that you saw it on AKADEUS.

The Hotel Management School Maastricht currently seeks an:

(Senior) Internship Officer

Two important aspects of the program are the operational internship in the 2nd year and the management internship in the 4th year. These 2 periods will provide our students an opportunity to gain experience in the international hospitality industry.

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Our new colleague is able to handle the following tasks and responsibilities:

- Responsible for the execution phase of the internship ensuring quality in terms of placement and supervision for 2nd and 4th year students.
- Participation in the internship overall strategy, supporting the Internship Manager.
- Supporting all internship related aspects within the curriculum.
- Supporting the quality of supervision through trainings and close communication with school supervisors.
- Supporting students, in collaboration with company and school supervisors when needed.
- Close communication with the internship placement officer.
- Maintaining and further building a network of reliable partners, worldwide for all 3 tracks (incl. potential acquisition trips and opening new regions).
- Participation in the placement of students in specific areas.
- Supervision of students being on internship (incl. visit when needed).
- Support and maintenance of the internship online system (OnStage) as Super Key User.

We expect the following of the candidate:

- a Master degree.
- Work experience in hospitality industry is a requirement and educational experience is a

plus.

- Demonstrable competence in both English (fluent) and Dutch (basic/intermediate) both oral and written. Any other language spoken would be a plus.
- Good communication skills in general.
- Be a strong team player and has a hands-on mindset.
- Be flexible and has organizational skills combined with a hospitable attitude.

Terms of employment:

- Start as soon as possible, preferably before September 2020.
- An appointment for 0.8 FTE to 1.0 FTE (to be negotiated) for the term of one year with the possibility of extension according to performance at the end of the employment contract, provided that the operating circumstances remain unchanged.
- The salary scale awarded depends on the candidate's qualifications and experience and shall be set in accordance with the collective labour agreement (CAO) in the higher vocational education sector, within the career prospects of scale 10 Or 11.
- The terms of employment applicable include both 8% holiday pay and a fixed bonus equivalent to one month's salary.
- Our secondary terms of employment comprise excellent opportunities to further one's professional career.
- Flexibility will be required for the working days.
- Report to Internship Manager.

Interest:

Further information is available either on our website: www.hotelschoolmaastricht.nl or

via Mrs Fanny Beaumont, Internship Manager +31 (0) 634 24 05 57 - fanny.beaumont@zuyd.nl

Applications:

Interested candidates can apply for the position before 2nd June 2020 by uploading their personal details, accompanied by a letter of application and CV on the website www.werkenbijzuyd.nl.

If application shortlisted, you will be invited for an interview.

Hotel Management School Maastricht - Internship Department

The students' journey is organized in 2 phases: the preparation phase (starting 6 to 8 months before the start of the internship) and the execution phase of the internship (incl. school supervision and reporting).

Our focus is:

1. Easy, efficient and meaningful student's journey
2. Reliable and professional partnerships with companies from the hospitality industry offering worldwide, quality internships
3. Consistent, fair and challenging coaching and evaluation by HMSM internship supervisors

The Hotel Management School Maastricht (HMSM), a subsidiary of Zuyd University of Applied Sciences, is internationally viewed as one of the leading institutes in its field.

It offers a four-year Bachelor of Arts programme in both Dutch and English and a Master of Science in Facility & Real Estate Management which is organized in collaboration with international partners.

The bachelor course is aimed at prospective managers/entrepreneurs in the international hospitality industry, comprises a foundation programme of 2.5 years and a specialisation programme of 1.5 years offering three tracks: Hotel Management, Food Service and Horizons in Hospitality.

The focus of the HMSM is

'The next step in hospitality'. The program challenges students to carry out this innovation in hospitality. Core values include individual responsibility and personal attention. Besides that, we strongly believe in passion, professionalism, initiative, openness and inspiration. Innovative entrepreneurship is one of the focal points of the education and research programme. The other focal points are 'connecting' gastronomy and the development of a 'global mind set'. Furthermore, the ambition for the coming years is to significantly increase HMSM's international profile.

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